



RADON MANAGEMENT POLICY

Date	Purpose of Issue / Description of Change	Equality Impact Assessment Completed
1 st April 2010	Initial Issue	
1 st January 2018	Review	
18 th May 2021	Reviewed and approved by the Health, Safety and Emergency Management Task Group	23 rd March 2020

Policy Officer	Senior Responsible Officer	Approved By	Date
Head of Health & Safety	University Secretary	Health & Safety Committee	19 th Feb 2010

This Policy will be reviewed in 2025

1. INTRODUCTION

Radon is a colourless, odourless radioactive gas which originates from uranium that occurs naturally in many rocks and soils and which can seep up from the ground. Most radon gas breathed in is immediately exhaled and presents little hazard. However, decay products of radon behave more

4. DEFINITIONS / TERMINOLOGY

For the purposes of this

- b. Provide advice and guidance to Campus Services, Colleges and Professional Services with regards to the findings of radon surveys and the actions required.
- c. Provide advice and guidance to the Radiation Health and Safety Sub-Committee and
- a. University Health and Safety Committee, as appropriate.
- d. As necessary, liaise with the Health Protection Agency (HPA), Health and Safety Executive (HSE) and RPA on radon issues.
- e. Advise the University, as necessary, of further actions required by a 3rd Party to ensure their radon management arrangements are suitable and sufficient.

7. CAMPUS SERVICES RESPONSIBILITIES

Campus Services are required to:

- a. Undertake any structural / physical works having due regard for radon risk and in accordance with any recommendations made by the RPO / RPS.
- b. Ensure equipment / structural elements put in place to mitigate against radon are maintained, as required.
- c. Ensure defects with equipment / structural elements put in place to control radon are dealt with promptly.
- d. Ensure radon protection is installed for all new developments as is required.
- e. Consult with the Radiation Protection Officer / Radiation Protection Supervisor on all ground floor changes of use or major alterations.
- f. Maintain suitable records in relation to the installation and ongoing maintenance of radon mitigation systems.

8. COLLEGE / PROFESSIONAL SERVICE RESPONSIBILITIES

Each College and Professional Service is required to:

- a. Implement management controls for radon affected areas within their area of responsibility as recommended by the Radiation Protection Officer / Radiation Protection Supervisor. For example, restricted access, monitoring of hours spent in the area.
- b. Ensure all staff, students, visitors and contractors are aware of and understand these management controls.
- c. Undertake checks to ensure the management controls have been implemented and are followed.
- d. Implement systems to ensure defects with equipment / structural elements put in place to control radon in the workplace are reported immediately to Campus Services.
- e. Notify the Radiation Protection Officer / Radiation Protection Supervisor of proposed change of use for basement and ground floor areas.

9. STAFF AND STUDENTS' RESPONSIBILITIES

As with those duties placed upon the University and its Colleges / Professional Services, staff and students also have responsibilities in law. With regards to this Policy, staff and students must:

- a. Follow all management controls implemented by their College / Professional Service

- c. Immediately report defects with regards to equipment / structural elements that have been put in place to control radon in the workplace.

10. EQUALITY IMPACT ASSESSMENT

This Policy statement and its associated guidance should have no detrimental impact on any person with a protected characteristic.

11. REVIEW AND AUDIT PROCEDURES

Health and Safety, Campus Services may undertake periodic audits or reviews to assess the effectiveness of and compliance with, this Policy.

Colleges / Professional Services must periodically review their own procedures to ensure the requirements of this Policy are implemented, suitable and effective.