

## Examples of Controlling Lone Working Risk

Task Collecting Animal Samples	A	Controls
<b><i>By the side of the Menai</i></b>	<p>Yes, because:</p> <ol style="list-style-type: none"> <li>1. It is a known local area</li> <li>2. Sample types are known</li> <li>3. The activity is regularly undertaken</li> <li>4. The member of staff is experienced</li> <li>5. First aid assistance is available</li> </ol>	<p>Ensure:</p> <ol style="list-style-type: none"> <li>1. Means of communication are available</li> <li>2. A colleague knows when they start and finish</li> <li>3. Appropriate clothing is provided</li> <li>4. Emergency contacts are provided eg Security on <b>2795</b></li> </ol>
<b><i>On an overseas visit to Kenya</i></b>	<p>No, because:</p> <ol style="list-style-type: none"> <li>1. The area is unknown</li> <li>2. Although sample types have been identified, other dangerous animals are present eg venomous snakes</li> <li>3. The member of staff has never undertaken the activity abroad</li> <li>4. First aid assistance will not be readily available</li> <li>5. Due to civil unrest the FCO advise against travel to some parts of Kenya. In addition, Kenya suffers from high crime rates, mugging, theft etc</li> </ol>	<p>Ensure:</p> <ol style="list-style-type: none"> <li>1. The work is undertaken as part of a team</li> <li>2. A comprehensive risk assessment and research into the area is undertaken before travel</li> <li>3. University Insurance is arranged before travel</li> <li>4. Local Kenyan contacts are established to arrange guides / transport / accommodation etc before travel</li> <li>5. Emergency procedures / contacts are in place eg nearest available medical centre, Embassy, repatriation</li> <li>6. Staff have some means of contact eg Sat Nav phone when out in the field</li> </ol>

Task Research Work at 2am	A	Controls
<b>Microscope Work</b>	Yes, because: <ol style="list-style-type: none"> <li>1. It is a known local area</li> <li>2. The activity is regularly undertaken</li> <li>3. The member of staff is experienced</li> <li>4. First aid assistance is available</li> </ol>	Ensure: <ol style="list-style-type: none"> <li>1. Local Out of Hours procedures are followed</li> <li>2. Means of communication are available</li> <li>3. Emergency procedures / contacts are provided eg Security on <b>2795</b></li> </ol>
<b>Undertaking an Experiment</b>	No, because: <ol style="list-style-type: none"> <li>1. Although the member of staff is experienced the COSHH Assessment has identified toxic vapour could be formed</li> <li>2. Emergency assistance may not be notified and arrive quickly enough</li> </ol>	Ensure: <ol style="list-style-type: none"> <li>1. The work is undertaken during the day when assistance is readily available</li> <li>2. Means of communication are available</li> <li>3. Emergency procedures / contacts provided</li> </ol>

Task Feeding Fish in Aquaria	A	Controls
<b>During the day</b>	Yes, because: <ol style="list-style-type: none"> <li>1. The activity is regularly undertaken</li> <li>2. The member of staff is experienced</li> <li>3. Assistance is readily available</li> </ol>	Ensure: <ol style="list-style-type: none"> <li>1. Means of communication are available</li> <li>2. Emergency procedures / contacts provided</li> </ol>
<b>At night</b>	Yes, because: <ol style="list-style-type: none"> <li>1. The activity is regularly undertaken</li> <li>2. The member of staff is experienced</li> </ol> <p><b>HOWEVER</b>, due to increased risk of slips, trips in</p>	

**Task**

Task	Computer Work	A	Controls
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*During the day 50% Working the day*